

Meeting Summary of the Kentucky Mental Health Planning & Advisory Council
Finance Committee
June 14, 2007, 1:00pm- 4:00pm
KARP Office, Lexington

Council Members Present: Betty Jo Moss, Rebecca Garrett, Jan Powe, Steve Shannon, Rita Brooks

DMHMRS Staff: Michele Blevins, Christie Penn

TOPIC	OUTCOME	NEXT STEPS
Welcome & Introductions	Betty Jo Moss, Committee Chair, called the meeting to order at 1:25 p.m. Michele introduced Christie Penn and let everyone know that she will be assuming duties with the Planning Council and Committees.	
Duties of the Committee	<p>Committee members reviewed the proposed duties of the committee and added some detail to the original list.</p> <p>Per May 2006 Council Meeting:</p> <ul style="list-style-type: none"> • Review block grant allocations and deliverables of funded entities; • Meet with funded entities if necessary; and • Make recommendations to full council regarding funding issues when applicable. <p>Members discussed possible additional duties and agreed that Committee would need to make recommendations to the full Planning Council.</p> <p>Discussion ensued about ways the Committee would like to consider using some block grant funds for such things as:</p> <ul style="list-style-type: none"> • Creation of materials to promote awareness about Recovery. Rita Brooks shared plans for application for grant funding (Greater Cinn. Health Foundation) to assist with creation of a video to be used for educating people about Recovery. It was suggested that the Council members might be a good avenue for promoting and distributing video. It was also suggested that the CMHCs might be willing to distribute and share information with private providers and colleges. • Creation of a brochure to promote the Planning Council (e.g., its purpose, values, goals, etc.); • Conduct reviews of programs, budgets of block grant recipients (on site reviews). It was suggested that perhaps Council could ask that CMHCs send someone to Council meetings to talk about what they do with BG funds. It was suggested that Council could meet "on the road" or could ask consumers of CMHCs to share information about services in their area. • Review block grant allocations and deliverables; • Meet with funded entities (other than CMHCs); and • Determine funding issues around adding members to the Council 	

	<p>It was suggested that the Council be allocated a set amount of funding to operate and then let Council decide how to spend it. Staff suggested that it may better for the Council to ask for what it wants instead, as a set amount can be more limiting.</p>	<p>Rita asked Rebecca to put her on the agenda for August meeting to ask for more money.</p>
<p>Funding for Adding New Members to the Council</p>	<p>Discussion ensued about how to recruit new members and process for selecting new members. Membership Committee will need to address these issues but this Committee would like to see the two vacancies for parents of children with SED filled and the Transition Age Youth position replaced with someone who is able to attend regularly.</p> <p>Committee would like to pursue adding additional members to the full Council once vacancies are filled.</p>	<p>Staff to request Transition Age Youth member's resignation and share at August Council meeting.</p>
<p>Summary of Expenses</p>	<p>Staff provided expenditures for 2006 and 2007. Members reviewed the information and staff answered questions. Funds set aside for Council are not carried forward year to year if unspent.</p> <p>Members requested additional information about how all of the Block Grant funds are allocated/spent (dollar amounts and who received). Staff reminded members that this information is in the annual Block grant applications and the implementation reports. Staff shared a copy of the 2006 Implementation Report with members.</p> <p>It was suggested that we need to conduct an all day Orientation Meeting where expectations of Council and finances are discussed ("what we can and can't change, roles"). It was suggested that it be held the day before a quarterly Council meeting and that NAMHPAC* should be invited to speak.</p> <p>Member asked staff how the amount of money for an initiative is decided. Staff stated that we are not really a part of this decision making process and that with funds cuts in recent years, it is likely that management staff looks at amount of money we have for the year and where funds had been allocated historically and go from there. It was asked if there were plans to put out an RFP for all the block grant funds and staff said no, she did not believe so. It was asked if notices for the RFPs (Consumer and Family Advocacy) had been published. Staff stated that one was but that the other two are still at the Cabinet. It was asked if they were at the Cabinet or at Finance and staff stated she did not know. It was reported that proposals have come in and are being reviewed but staff present today are not a part of that process. It was asked when the decision of who gets funded will be announced and staff stated she did not know.</p> <p>* NAMHPAC = National Association of Mental Health Planning & Advisory Councils</p>	
<p>Meeting Wrap Up</p>	<p>Betty Jo Moss offered a wrap up of the items discussed today and to report at the full Council meeting:</p> <ul style="list-style-type: none"> • Brochure; • Grant for Documentary; 	

	<ul style="list-style-type: none"> • New members-Need to fill vacancies before expanding, Michele will ask Youth to resign seat, recommend adding one consumer, family member of adult consumer with SMI and a parent of child with SED; • Revised summary of 2007 expenses of the Council for August 15th committee meeting; and • Orientation Meeting <p>Members are to review the 2006 Implementation Report (blue book) and the 2007 Plan (lavender book) in preparation of the next meeting. It was suggested that staff ask Council members, at the next meeting, if they prefer to get meeting notices and information electronically, by U.S. mail or both. Rita Brooks and Rebecca Garrett stated they would like both. Betty Jo stated electronic good for her.</p>	Christie will research and add revisions to 2007 Council expenditures
Adjournment	Meeting was adjourned at 4:30pm.	
Next Meeting	The next meeting of the Finance Committee will be Wednesday, August 15, 2007, 1:00pm-4:00pm, at the Department for MHMR Services, Small Conference Room, in Frankfort.	